

LUKE 1:17 – "To turn the hearts of the fathers to the children, and the disobedient to the wisdom of the just; to make ready a people prepared for the Lord."

## Regarding VLCS-Student Contract

Dear Parents,

In accordance with the Private Education Act (Cap. 247A) of Singapore, Victory Life Christian School (VLCS) is required to execute a contract with each and every student prior to the student being enrolled in the school. As most of our students are below 18 years of age, a parent or the legal guardian is required to execute the contract on behalf of the student. Young men continuing their education after National Service may sign for themselves, as they are considered adults already.

The <u>VLCS-Student Contract</u> is an important legal agreement between VLCS and you, the parent/student. Students are not considered enrolled at VLCS until a duly-executed contract is returned to the school. You should also keep one original copy yourself.

Before signing this Contract, you and your child/ward would have visited the school and attended an interview with the Senior Administrator and/or Principal to understand and agree with the philosophy, discipline and other policies of the school, and your financial commitment to the school. You should only sign this Contract if you fully understand and are satisfied with all of the terms and conditions detailed therein. To affirm this, you must read and sign the Advisory Note to Students (Form 12) prior to signing the Contract. If you have any doubts about the contents of the Contract, you should seek advice and clarification before signing.

The Contract has several different sections, with the key information being found in:

- 1. Course Information and Fees
- 2. Refund Policy
- B. Course Fees
- **D.** Refund Policy

Should you require any additional information, please do not hesitate to contact the Senior Administrator at +65 6251 5282 or by email on *office @victorylifechristianschool.com*.

In His service,

Mr Alistair Quirey Operations Manager